



# Account Balance Worksheet

CONDON NATIONAL BANK

Member FDIC

Complete this form to figure out what's available in your old checking account to deposit into your new Condon National Bank account.

Use this worksheet to balance your checkbook register with the checking account balance shown on your most recent bank statement. Be as accurate as possible, when completing this form. This worksheet will help you know what's available in your old checking account to deposit into your new Condon National Bank account.

**1 Enter your account balance shown on your checking statement.** \$ \_\_\_\_\_  
*Last statement balance*

**2 Enter deposits that do not appear on your statement.**  
Include interest earned and deposits made through ATMs and direct deposits. + \$ \_\_\_\_\_  
*Total Deposits*

Date	Amount	Date	Amount	Date	Amount
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**3 Subtotal by adding steps 1 and 2.** = \$ \_\_\_\_\_  
*Last Balance + Deposits*

**4 Enter outstanding checks, transfers or withdrawals not appearing on your statement.**  
Include any debit card purchases, ATM withdrawals, automated payments and fees. - \$ \_\_\_\_\_  
*Total Outstanding Debits*

Date / CK#	Amount	Date / CK#	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**5 Subtract step 4 from step 3.**  
**This should match your checkbook register balance** = \$ \_\_\_\_\_  
*Checking Account Balance*

Print and retain this worksheet for your records.